

## Mid Devon District Council

### Managing the Environment Policy Development Group

Tuesday, 17 May 2016 at 2.00 pm  
Exe Room, Phoenix House, Phoenix Lane, Tiverton EX16 6PP

Next ordinary meeting  
Tuesday, 12 July 2016 at 2.00 pm

Those attending are advised that this meeting will be recorded

## Membership

### A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Election of Chairman**  
To elect a Chairman for the municipal year 2016/17.
- 2      **Election of Vice Chairman**  
To elect a Vice Chairman for the municipal year 2016/17
- 3      **Apologies and substitute Members**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 4      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
Note: A maximum of 30 minutes is allowed for this item.
- 5      **Minutes of the Previous Meeting** (*Pages 5 - 10*)  
To approve as a correct record the minutes of the last meeting.

- 6       **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 7       **Performance and Risk** (*Pages 11 - 14*)  
To receive a report from the Head of Communities and Governance providing Members with an update on performance against the corporate plan and local service targets for 2015-16 as well as providing an update on the key business risks.
- 8       **Review of Grass Cutting** (*Pages 15 - 20*)  
To receive a report from the Head of Housing and Property services setting out the Council's arrangements for 2016/17 in providing the grass cutting service on Devon County Council's highway verges.
- 9       **National Assisted Burials** (*Pages 21 - 38*)  
To receive a report from the Head of Housing and Property Services informing members of the Council's proposed procedure when dealing with a National Assistance burials.
- 10      **Tree Policy** (*Pages 39 - 48*)  
To receive a report from the Head of Housing and Property Services informing members of the changes made to the current Tree Policy following a recent scheduled review.
- 11      **Depot Move** (*Pages 49 - 52*)  
To receive an update from the Head of Finance on the current position and progress on the re-location of the Waste Services operation.
- 12      **Start time of Meetings**  
To agree the start time of meetings for the remainder of the Municipal Year.
- 13      **Identification of Items for the Next Meeting**  
Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Gypsies and Travellers  
High Hedge Policy  
Financial Monitoring  
Performance and Risk

**Stephen Walford**  
Chief Executive  
Monday, 9 May 2016

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Julia Stuckley on:

Tel: 01884 234209

E-Mail: [jstuckey@middevon.gov.uk](mailto:jstuckey@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.